

SUMMER EMPLOYMENT OPPORTUNITY – NORTH BAY ROWING CLUB

OVERVIEW:

The North Bay Rowing Club (NBRC) is looking for dedicated, qualified individuals to plan, coordinate, and implement summer rowing programs for youth and adults between May 15 and August 25, 2017. Three positions are available: Head Coordinator and Coach (1) and Program Coaches (2). Students who are planning to return to full time studies in September 2017 are eligible.

MANDATORY AND PREFERRED QUALIFICATIONS:

- Standard First Aid, CPR-C, and Bronze Cross (mandatory)
- Pleasure Craft Operator Card (mandatory)
- Rowing experience as an athlete or coach (preferred)
- Prior experience working with children in an active setting (preferred)

DUTIES AND RESPONSIBILITIES OF THE HEAD COORDINATOR AND COACH:

Under the supervision of the President and Vice President of the NBRC, the Head Coordinator and Coach will be responsible for coordinating and leading the summer youth and adult programs. This includes developing activities for one week (learn-to-row) and multi-week (intermediate/advanced) programs. Specific skills that will be included in the programs are water safety, boat rigging and equipment familiarization, teaching the terminology used in rowing, and rowing technique (coaching). The Coordinator will be responsible for contacting local schools, community organizations (e.g. Big Brothers and Sisters), and businesses to promote the summer programming. The Coordinator will be responsible for program registrations, daily equipment inspections, and providing weekly written reports to the NBRC Executive. The Coordinator will spend at least 25% of his/her time coaching program participants.

DUTIES AND RESPONSIBILITIES OF THE PROGRAM COACHES:

Under the supervision of the President and Vice President of the NBRC, the Program Coaches will be responsible for delivering the summer programs. Coaching includes activities for one week (learn-to-row) and multi-week (intermediate/advanced) programs. Specific skills that will be included in the programs are water safety, boat rigging and equipment familiarization, teaching the terminology used in rowing, and rowing technique (coaching). The Coaches will be responsible for daily equipment preparation and inspections, and where possible, effect minor repairs. The Coaches will deliver the on-land and on-water components of the youth and adult programs.

WORK SCHEDULE AND SALARY:

Depending on when programs are scheduled, work hours will vary between 20 and 40 hours per week (between 7 am and 9 pm). Salary for the Head Coordinator and Coach is \$13 / hour. Salary for the Program Coaches is \$12.00 / hour.

Interested individuals should send a cover letter and résumé to Dean Hay, President, NBRC at: deanh@nipissingu.ca

